



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

24 March 2026

DIVISION MEMORANDUM

No. 203 s. 2026

ADDENDUM TO DIVISION MEMORANDUM NO. 194, S. 2026 TITLED SCHEDULE OF THE CONDUCT OF END-OF-SCHOOL-YEAR (EOSY) RITES FOR SCHOOL YEAR 2025-2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to **Division Memorandum No. 194, s. 2026**, titled **Schedule of the Conduct of End-of-School-Year (EOSY) Rites for the School Year 2025-2026**, this Office through the School Governance and Operations Division (SGOD) informs the field of the changes in the schedule of Graduation Rites, Moving-Up Activities, the Confirming Officials, and the Monitoring/Representative of Confirming Officials.
2. The following provisions stipulated in **DO 009, s. 2023**, titled **An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program EOSY Rites**, are reiterated:
 - a. Graduation and Moving-Up Ceremonies shall be simple yet meaningful. While these rites mark a milestone in learners' lives, they shall be conducted without excessive spending, extravagant attire, or extraordinary venues.
 - b. Non-academic projects articulated in **DO 66, s. 2017**, titled **Implementing Guidelines on the Conduct of Off-Campus Activities**, such as attendance at field trips, film showings, Junior-Senior Promenade, and other school events, shall not be imposed as graduation or completion requirements.
 - c. For public schools, expenses relative to the activity shall be charged to the school's Maintenance and Other Operating Expenses (MOOE), subject to existing guidelines. **No individual shall be allowed to collect any kind of contribution or fee from learners and teachers for the graduation or moving-up ceremonies**, in accordance with the provisions of **DO 19, s. 2008**, titled **Implementation of the No Collection Policy in All Public Elementary and Secondary Schools**.
 - d. The format of the certificate of completion and diploma shall be in accordance with **Enclosure No. 1, pages 44-46, of DO 031, s. 2019**, titled **The Department of Education Service Marks and Visual Identity Manual**.
3. The following provisions stipulated in **DO 012, s. 2025**, are likewise reiterated:

- a. The School Awards Committee shall deliberate on awards and recognitions at least five calendar days before the EOSY Rites to determine the learners eligible for recognition and awards.
 - b. Public schools are strictly prohibited from requiring learners to accomplish EOSY financial clearances, in compliance with **DO 19, s. 2008**.
 - c. The last class day of the SY shall be clearly indicated on all relevant school forms requiring such entry. This includes, but is not limited to, academic reports and other official school documents. Additionally, this date shall be communicated to learners, parents or legal guardians, and school personnel in a timely manner to ensure clarity and seamless coordination.
4. Non-teaching personnel who will render services during weekend are entitled to compensatory time-off (CTO) or overtime credits while teaching personnel shall be entitled to service credits.
 5. Other provisions stipulated in the said memorandum are still in effect.
 6. For immediate dissemination.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

References: DepEd Memorandum No. 015, s. 2026
DepEd Order No. 009, s. 2023
DepEd Order No. 066, s. 2017
DepEd Order No. 019, s. 2008
DepEd Order No. 031, s. 2019
DepEd Order No. 019, s. 2008

To be indicated in the Perpetual Index
under the following subjects:

MONITORING
EOSY

SGOD-addendum to division memorandum no. 194, s. 2026 titled schedule of the conduct of end-of-school-year (eosy) rites for school year 2025-2026
SGOJ1RPF-004530-March 24, 2026

Enclosure 1 GRADUATION 2026 SCHEDULE

Name of School	Date	Time	Confirming Officials	Monitoring/ Representative of Confirming Officials
Busal IS	March 28, 2026	8:00	Celedonio B. Balderas Jr.	Montano L. Agudilla Jr.
Alsam IS	March 28, 2026	8:00	Herbert D. Perez	John Cavin S. Rodil Mikael Sandino T. Andrey
North Palale ES	March 28, 2026	9:00	Celedonio B. Balderas Jr.	La Trisha R. Dalit Luzviminda Richelle F. Quintero
Gibanga ES	March 28, 2026	9:00	Dr. Edwin R. Rodriguez	Alelie A. Padillo Joseph Jay U. Aureada
West Palale ES	March 28, 2026	10:00	Imelda C. Raymundo	Ariel C. Cabuyao Generosa F. Zubieta
Cipriano J. Querubin ES	March 28, 2026	10:00	Celedonio B. Balderas Jr.	Maria Corazon A. Borbon Christian J. Bables
TECS	March 30, 2026	7:00	Herbert D. Perez	Grasiela L. Hernandez Christian J. Bables
FELES	March 30, 2026	7:00	Dr. Edwin R. Rodriguez	Alelie A. Padillo Joseph J. U. Aureada
Eugenio Francia IS	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
Katigan-Alupay ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	John Cavin S. Rodil Mikael Sandino T. Andrey

Dapdap IS	March 30, 2026	8:00	Imelda C. Raymundo	La Trisha R. Dalit Michael Leonard D. Lubiano
Masin ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Mildred Z. Galleno
Tayabas West CS II	March 30, 2026	8:00	Edwin R. Rodriguez	Marife R. Lagar Mildred Z. Galleno
Ipilan-Alitao ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Lailani T. Omlas Sherwin C. Quesea
Potol ES	March 30, 2026	9:00	Celedonio B. Balderas Jr.	Jennelyn M. Mirandilla Generosa F. Zubieta
Malaoa/Calantas ES	March 30, 2026	10:00	Celedonio B. Balderas Jr.	Dianah G. Tan Sherwin C. Quesea
Valencia ES	March 30, 2026	1:00	Celedonio B. Balderas Jr.	John Cavin S. Rodil Mikael Sandino T. Andrey
East Palale ES	March 30, 2026	1:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Christian J. Bables
South Palale ES	March 30, 2026	1:00	Celedonio B. Balderas Jr.	Montano L. Agudilla Jr. Luzviminda Richelle F. Quintero
TWCS III	March 30, 2026	1:00	Dr. Imelda C. Raymundo	Marife R. Lagar Joseph Jay U. Aureada
Rosario Quesada NHS	March 30, 2026	1:00	Celedonio B. Balderas Jr.	La Trisha R. Dalit

				Michael Leonard D. Lubiano
Buenaventura Alandy NHS	March 30, 2026	1:00	Dr. Edwin R. Rodriguez	Alelie A. Padillo Michael Leonard D. Lubiano
Pandakaki IS	March 30, 2026	2:00	Celedonio B. Balderas Jr.	Jerome A. Chavez Teofila A. Ocumin
Mayuwi IS	March 30, 2026	2:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
Kalumpang IS	March 30, 2026	2:00	Herbert D. Perez	Benjamin A. Millares Mildred Z. Galleno
Luis Palad IHS	March 31, 2026	7:00	Herbert D. Perez	Maria Corazon A. Borbon Jerome A. Chavez
Lawigue ES	March 31, 2026	7:00	Dr. Edwin R. Rodriguez	Nicole May L. Lumanglas
West Palale NHS	March 31, 2026	8:00	Celedonio B. Balderas Jr.	Marife R. Lagar Generosa F. Zubieta
Lalo ES	March 31, 2026	8:00	Celedonio B. Balderas Jr.	Lailani T. Omlas Sherwin C. Quesea
Domoit ES	March 31, 2026	9:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Mildred Z. Galleno

TWCS IV	March 31, 2026	9:00	Celedonio B. Balderas Jr.	Montano L. Agudilla Jr. Luzviminda Richelle F. Quintero
Mate IS	March 31, 2026	9:00	Dr. Imelda C. Raymundo	Joan Kathleen B. Talabong Louie L. Fulleo
Ilasan IS	March 31, 2026	1:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
Lakawan ES	March 31, 2026	2:00	Celedonio B. Balderas Jr.	Nicole May L. Lumanglas Christian J. Bables
Tayabas West Central School I	March 31, 2026	2:00	Celedonio B. Balderas Jr.	Sherwin C. Quesea

Enclosure 2 MOVING-UP 2026 SCHEDULE

Name of School	Date	Time	Confirming Official	Monitoring Official
West Palale ES	March 28, 2026	7:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Luzviminda Richelle F. Quintero
Tayabas East CS	March 28, 2026	7:00	Celedonio B. Balderas Jr.	Maria Corazon A. Borbon Christian J. Bables
Busal IS	March 28, 2026	8:00	Celedonio B. Balderas Jr.	Montano L. Agudilla Jr.
Alsam IS	March 28, 2026	8:00	Celedonio B. Balderas Jr.	John Cavin S. Rodil Mikael Sandino T. Andrey
North Palale ES	March 28, 2026	9:00	Celedonio B. Balderas Jr.	La Trisha R. Dalit Luzviminda Richelle F. Quintero
Gibanga ES	March 28, 2026	9:00	Celedonio B. Balderas Jr.	Joseph Jay U. Aureada
Cipriano J. Querubin ES	March 28, 2026	10:00	Celedonio B. Balderas Jr.	Maria Corazon A. Borbon Christian J. Bables
Luis Palad IHS	March 30, 2026	7:00	Celedonio B. Balderas Jr.	Maria Corazon A. Borbon Jerome A. Chavez
Tayabas East CS	March 30, 2026	7:00	Celedonio B. Balderas Jr.	Nicole May L. Lumanglas Christian J. Bables
Malaoa/Calantas ES	March 30, 2026	7:00	Celedonio B. Balderas Jr.	Lailani T. Omlas Sherwin C. Quesea

Masin ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Mildred Z. Galleno
South Palale ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Montano L. Agudilla Jr. Luzviminda Richelle F. Quintero
Dapdap IS	March 30, 2026	8:00	Celedonio B. Balderas Jr.	La Trisha R. Dalit Michael Leonard D. Lubiano
Eugenio Francia IS	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
Katigan-Alupay ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	John Cavin S. Rodil Mikael Sandino T. Andrey
Ipilan-Alitao ES	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Lailani T. Omlas Sherwin C. Quesa
TWCS III	March 30, 2026	8:00	Celedonio B. Balderas Jr.	Alelie A. Padillo Joseph Jay U. Aureada
Mayuwi IS	March 30, 2026	9:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
Kalumpang IS	March 30, 2026	10:00	Celedonio B. Balderas Jr.	Alelie A. Padillo Joseph Jay U. Aureada
FELES	March 30, 2026	10:00	Dr. Edwin R. Rodriguez	Alelie A. Padillo Joseph J. U. Aureada
Valencia ES	March 30, 2026	1:00	Celedonio B. Balderas Jr.	John Cavin S. Rodil Mikael Sandino T. Andrey

Rosario Quesada NHS	March 30, 2026	1:00	Celedonio B. Balderas Jr.	La Trisha R. Dalit Michael Leonard D. Lubiano
Buenaventura Alandy NHS	March 30, 2026	1:00	Celedonio B. Balderas Jr.	La Trisha R. Dalit Michael Leonard D. Lubiano
Tayabas West CS II	March 30, 2026	1:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Mildred Z. Galleno
East Palale ES	March 30, 2026	1:00	Celedonio B. Balderas Jr.	Nicole May L. Lumanglas Christian J. Bables
Potol ES	March 30, 2026	1:00	Celedonio B. Balderas Jr.	Lailani T. Omlas Sherwin C. Quesea
Pandakaki IS	March 30, 2026	2:00	Celedonio B. Balderas Jr.	John Cavin S. Rodil Mikael Sandino T. Andrey
Lakawan ES	March 31, 2026	8:00	Celedonio B. Balderas Jr.	Nicole May L. Lumanglas Christian J. Bables
TWCS III	March 31, 2026	8:00	Celedonio B. Balderas Jr.	Alelie A. Padillo Joseph Jay U. Aureada
Mate IS	March 31, 2026	9:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
TWCS IV	March 31, 2026	9:00	Celedonio B. Balderas Jr.	Montano L. Agudilla Jr. Luzviminda Richelle F. Quintero

Domoit ES	March 31, 2026	9:00	Celedonio B. Balderas Jr.	Ariel C. Cabuyao Mildred Z. Galleno
Kalumpang IS	March 31, 2026	10:00	Celedonio B. Balderas Jr.	Joseph Jay U. Aureada
Tayabas West Central School I	March 31, 2026	10:00	Celedonio B. Balderas Jr.	Jeanette M. Buera Sherwin C. Quesea
West Palale NHS	March 31, 2026	10:00	Celedonio B. Balderas Jr.	Maria Corazon A. Borbon Generosa F. Zubieta
Ilasan IS	March 31, 2026	1:00	Celedonio B. Balderas Jr.	Joan Kathleen B. Talabong Louie L. Fulleo
Lawigue ES	March 31, 2026	1:00	Celedonio B. Balderas Jr.	Marife R. Lagar Teofila A. Ocumen